

## MINUTES OF ORDINARY MEETING POUNDSTOCK PARISH COUNCIL HELD ON WEDNESDAY 18-DECEMBER 2024

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 18-December 2024 at 7.00 p.m. in the Beach House, Widemouth Bay.

1. To note persons present and receive any apologies for absence with reason: 566/24  
In attendance were Cllrs. Stephen Blake in the Chair and Cllrs. Michelle Carter, Max Faulkner, Eric Harris, Pamela Idelson, Tom O’Sullivan, Graeme Swatton and John Worth.  
**RESOLVED** to accept apologies with reasons for absence given by Cllr. Steve Haynes.
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests: None received. 567/24
3. Council to consider requests for Dispensations from Members concerning items on the agenda. None received. 568/24
4. Public Open Session - Matters raised by members of the public on an agenda item: 569/24  
A member of the public addressed the Council regarding proposals to renovate a barn, outlining key details and seeking feedback on the potential project.
5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:  
(a) Minutes of Full Council:  
**RESOLVED that the Minutes of the Council Meeting held on 04-December 2024 were a true and accurate record and were signed by the Chair (1 abs).** 570/24  
(b) No matters arising. 571/24
6. Correspondence to discuss and resolve a course of action with any associated expenditure: 572/24  
Correspondence schedule was reviewed and **NOTED**.
7. Planning Matters:  
(a) Planning Applications to discuss and make a consultee comment:  
**PA24/08841** Proposal: Reserved Matters in respect of PA17/08655 - (Outline application, with ALL matters reserved, for two no. two storey residential dwellings with associated access from Vicarage Lane) without compliance with Condition PA19/05525 of decision notice 1 dated 02/10/2019. Location: Bangors Cross Land North Of Atlantic View Poundstock Bude EX23 0AU.  
The Council revisited a previously discussed planning application at the request of the Planning Officer, who provided corrected information, following which **it was unanimously RESOLVED to make no objection.** 573/24  
(b) To note any applications received from Cornwall Council by the time of the meeting: None. 574/24  
(c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> 575/24
8. Finance to discuss and resolve a course of action with associated expenditure:  
(a) To note income, banking and investment statements **NOTED.** 576/24  
(b) To resolve to approve payment of outstanding accounts as per schedule.  
**RESOLVED unanimously, to make payments as scheduled.** 577/24
9. Agenda items to discuss and resolve a course of action and associated expenditure:  
(a) To receive an update and consider next steps for a new hall for Poundstock:  
The Terms of Reference for the Steering Group were discussed, and **it was unanimously RESOLVED to adopt the interim Terms of Reference with an amendment to remove the line ‘All members must reside within the boundaries of Poundstock Parish’ from the Other Members section.** 578/24

It was agreed that the interim Terms of Reference (TOR) for the Steering Group would be uploaded to the website. It was also noted that the draft interim plans for the new hall have been circulated to members for review.

(b) To receive an update and consider next steps for the public toilets in Widemouth Bay:

The Chair reported a severe act of vandalism at the public toilets in Widemouth Bay, where a rock was thrown into the ladies facilities, causing significant damage and completely smashing the system. The Council expressed its sincere gratitude for the hugely generous act of a Bude-based plumber, who carried out the necessary repairs free of charge. It was noted that the offending rock has now been removed, and a hook has been installed to secure the door open when needed. The incident was reported to the Police, and an appeal for witnesses has been posted on the Council's social media platform. Upon further review of the facilities, it was noted that the loft hatches in both the ladies' and gents' toilets were not secure. **It was unanimously RESOLVED to instruct Paul Libretto to secure the hatches as a matter of urgency.** 579/24

**The provision of CCTV at the location was discussed with the appropriate signage, and it was unanimously RESOLVED that the Chair and Clerk would investigate suitable options and proceed with the purchase of CCTV cameras, up to the value of £100.00.** 580/24

It was agreed that a padlock will be fitted to the electricity cabinet to ensure it is securely locked and protected from unauthorised access. It was noted the RNLI has been invoiced for the agreed amount relating to their usage of electricity and water supplied directly from the public toilets. The invoice was sent recently, and a response currently pending. The next step in the renovation of the public toilets is to review the electricity supply to ensure it meets current and future requirements.

(c) To consider quotes for litter and dog bin in Widemouth Fields (Bude Meadows) lay-by.

Quotes for various sizes of dog/litter waste bins and the associated costs were received from Cornwall Council and circulated to members. **Following discussions, it was RESOLVED not to proceed with this project.** 581/24

10. To receive written reports and authorise any action: 582/24

(a) Poundstock Ward Member's Report: Cllr. Nicky Chopak sent apologies for her absence.

(b) Chair's Report:

The Chair, along with Cllr. Tom O'Sullivan, attended the Community Are Partnership (CAP) meeting on 09-December, where various highway matters were discussed, including the introduction of a reduced speed limit of 20 mph through certain towns and villages.

(c) Clerk's Report:

The Clerk reminded Councillors of the upcoming budget discussions and the need to consider the new 12 month contract for the cleaning of the public toilets.

11. NDP Steering Group to receive reports and authorise any action and expenditure: 583/24

The Chair presented the NDP report, the draft Neighbourhood Plan has been submitted to Cornwall Council, and we are currently awaiting feedback as part of the next stage in the process.

12. Councils Representatives to receive reports from Outside Bodies: No reports. 584/24

13. Portfolio Reports to receive written reports and authorise any action and expenditure:

(a) Cemetery & Churchyard Portfolio Holder, Cllr. Eric Harris, gave his report after reviewing the various areas of the churchyard with the contractor. **Following discussions, it was unanimously RESOLVED to request a re-quote to tidy the area, and going forward to mow the entire churchyard throughout the season.** 585/24

(b) Police Advocate, Cllr. Graeme Swatton reported that there have been no updates or reports from the Police and Crime Commissioner.

(c) Cllr. Tom O'Sullivan, Lead Councillor for Requests for Information, gave his report, stating that to date there had not been any new requests. It was also suggested that a register of the FOI information disclosed could be

provided on the website.

14. Items for Information - None. **586/24**

15. Notification of meeting and suggested items for the agenda: **587/24**  
Date of next meeting Wednesday 15-January 2025.

16. Casual Vacancy - None. **588/24**

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw - None. **589/24**

18. Close the Meeting - The Chair thanked the Councillors for their support throughout the year, extending best wishes for a fantastic Christmas break. In response, the Councillors expressed their thanks to the Chair for his continued leadership and support, following which the meeting was closed at 20:51. **590/24**

## FINANCE SCHEDULE 18-DECEMBER 2024

### BANKING AND INVESTMENT STATEMENTS

CCLA	Statement 30/11/2024	£88,907.29
Call Account	Statement 30/11/2024	£305,583.62
Current Account	Statement 21/11/2024	£112,569.96
Reserve Account	Statement 21/11/2024	£51,587.69

### INCOME

F.J. Stevens & Son	Memorial Fee (Jacquett)	£60.00
<b>TOTAL INCOME 18/12/2024</b>		<b>£60.00</b>

### EXPENDITURE

Laurence Associates	Invoice 39346 - Architects Services for New Hall 30-Nov 24 (BACS)	£2,912.28
British Gas	Invoice 813113871 Public Toilets 24-Sep to 01-Nov 24 (BACS)	£176.02
Paul Libretto	Invoice 02/12/2024 Renovation Works in Gents Toilets (BACS)	£1,200.00
British Gas	Invoice 856067035 Public Toilets 02-Nov to 01-Dec 24 (BACS)	£143.97
ICO	Data Protection Fee ICO:0018716716 (BACS)	£40.00
T.J. Davies	Invoice 071 Cleaning Public Toilets - December (BACS)	£1,200.00
Staff Costs	Mth 9 (BACS)	£856.92
HMRC/PAYE	PAYE/NIC Mth 9 (BACS)	£231.46
<b>TOTAL EXPENDITURE 18/12/2024</b>		<b>£6,760.65</b>